



Function Rooms Booking Guideline

Bel-Air on the Peak Service Centre, Bel-Air on the Peak,
68 Bel-Air Peak Avenue, Island South, Hong Kong
Email: pcpd-bel-aircatering@pcpd.com

Web site: <http://www.bel-air-hk.com>

Tel : 2989 6352

Fax : 2219 6650

- Club Bel-Air would accept booking from residents up to 60 days ahead of the event date, exclusive of wedding event enquiries.
- Booking on first come first serve basis and booking could be done by phone only, confirmation would be sent by post or email afterwards. Please contact our banquet coordinator within office hour at 2989 6352 for booking or enquiry.

Office hour: Mon to Sat from 09:00am to 01:00pm and 02:00pm to 06:00pm

Sun from 10:30a.m. to 02:30p.m.

- Tentative bookings would be accepted under no-obligation. However, booking would only be confirmed and preceded until both the appropriate deposit and the signed event confirmation agreement have been received.
- Should there is another hirer makes a firm offer for dates covered by a tentative booking, the holder of the tentative booking is given 7 days notice in which to confirm the booking or release the dates.
- In normal situation, the residents should pay the deposit, sign and return the event confirmation agreement before the confirmation deadline to secure all space reserved; otherwise, the booking will be cancelled automatically without further notice.
- Menu prices and items are not guaranteed until the confirmation made by both event host and Island South Property Management Limited.

Information of Function Rooms

| Function Room | Maximum Capacity | | | Size (Square Feet) | Height (Meter) | Minimum Charge ^{1 2} per session in HKD |
|---|------------------|----------|---------|-----------------------|-------------------|---|
| | Round table | Cocktail | Theatre | | | |
| Club Bel-Air Bay Wing (Phase 1 to 3) | | | | | | |
| Function Room I | 48 | 60 | 50 | 1,180 | 3.2 / 2.2 | \$3,600 |
| Function Room II | 12 | 20 | - | 320 | | \$1,200 |
| Function Room III | 4 | - | - | 185 | | \$400 |
| Function Room I to II | 50 | 80 | 60 | 1,500 | | \$4,800 |
| Function Room I to III | 60 | 80 | 60 | 1,685 | | \$5,200 |
| Club Bel-Air Peak Wing (Phase 4) | | | | | | |
| Grand Function Room ³ | 60 | 100 | 80 | 1,962 | 2.2 | \$6,800 ⁴ / \$12,800 |
| Terrace | 40 | 60 | 60 | 2,594 | 2.8 | \$3,600 |
| Billiard | 30 | 45 | 30 | 1,334 | 2.2 | \$6,800 |

Other terms and conditions

Details please see "Terms and Conditions and General Information of Function Rooms Booking". Information and conditions above are subject to change without prior notice.

Notes

¹ Minimum spend on food & beverage.

² Minimum charge at 4 hours per session, in normal situation, event time slots are:
8am to 12nn, 1pm to 5pm and 6pm to 10pm.

³ Children under 12 years old will not be admitted in the Grand Function Room.

⁴ Only applicable for the event time slot: 8am to 12nn and 1pm to 5pm.



宴會場地租用指引

貝沙灣南灣服務中心 香港貝沙山道 68 號 貝沙灣南灣 電話: 2989 6352 傳真: 2219 6650
電郵: pcpd-bel-aircatering@pcpd.com 網址: <http://www.bel-air-hk.com>

- 一般情況下，住客最早可於宴會日期前 60 天預留宴會場地，婚宴除外。
- 宴會場地租用以先到先得形式進行，並只接受電話預訂，預訂被接納後將以書面或電郵確認。請於辦公時間內致電 2989 6352 宴會統籌查詢/預訂。
辦公時間： 星期一至六 早上 9 時 至 下午 1 時 及 下午 2 時 至 晚上 6 時
星期日 早上 10 時 30 分 至 下午 2 時 30 分
- 預留宴會場地無須繳交任何費用，唯在完成租訂手續前，所預留之宴會場地均不能保證。
- 在完成租訂手續前，若有他人擬預訂同一場地，首位預留場地者將被要求於 7 天內作實租期，並完成租訂手續，否則該場地將撥予其他租客之用。
- 一般情況下，已預留宴會場地之住客需於訂定之確認限期前繳付訂金及簽署宴會確認書以完成租訂手續，否則該申請將被自動取消，恕不作另行通知。
- 在租用者及南盈物業管理有限公司雙方確認菜單前，菜單價目、數量及項目均不能作準。

宴會場地資料

| 場地 | 可容納人數 | | | 面積 (平方呎) | 樓高 (米) | 最低消費 ^{1 2} 每節港幣 |
|--------------------|-------|------|-----|-------------|-----------|---------------------------------|
| | 圓桌酒席 | 雞尾酒會 | 戲院式 | | | |
| 灣畔會所 (一至三期) | | | | | | |
| 宴會廳 I | 48 | 60 | 50 | 1,180 | 3.2 / 2.2 | \$3,600 |
| 宴會廳 II | 12 | 20 | - | 320 | | \$1,200 |
| 宴會廳 III | 4 | - | - | 185 | | \$400 |
| 宴會廳 I 及 II | 50 | 80 | 60 | 1,500 | | \$4,800 |
| 宴會廳 I 至 III | 60 | 80 | 60 | 1,685 | | \$5,200 |
| 朗峰會所 (四期) | | | | | | |
| 豪華宴會廳 ³ | 60 | 100 | 80 | 1,962 | 2.2 | \$6,800 ⁴ / \$12,800 |
| 海景露台 | 40 | 60 | 60 | 2,594 | 2.8 | \$3,600 |
| 英式桌球室 | 30 | 45 | 30 | 1,334 | 2.2 | \$6,800 |

其他條款

詳情請參閱「宴會場地使用需知及守則」。以上內容如有更新或更改，恕不另行通知。

備註

¹「最低消費」指點選食物及飲品之最低消費要求。

²「最低消費」一般以每節 4 小時計算，時段分別為：

上午 8 時至中午 12 時、下午 1 時至下午 5 時 及 晚上 6 時至晚上 10 時。

³貝沙灣朗峰會所內之豪華宴會廳恕不招待 12 歲以下小童。

⁴只適用於指定時段：上午 8 時至中午 12 時 及 下午 1 時至下午 5 時。